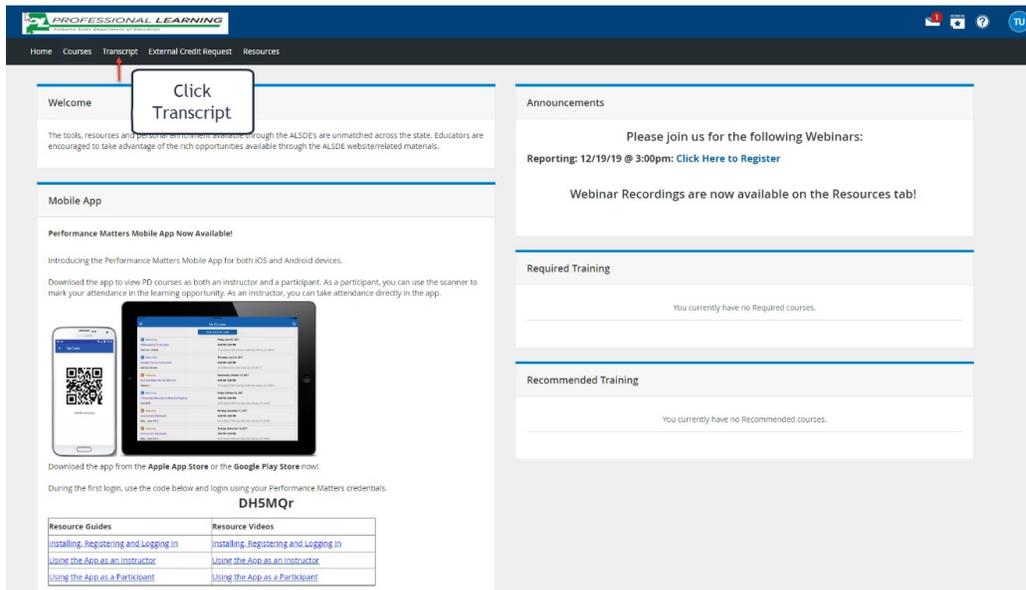


# Viewing and Printing your Transcript

Log-in PowerSchool PD <https://alsde.truenorthlogic.com/ia/empari/login/index>

Click the transcript tab.



Make sure your name and the ALSDE ID (TCH Number) is correct. Enter the section end dates from and to. (This is the certificate renewal valid dates.) Click search. If you are renewing a Professional Educator Certificate (Teaching Certificate), click on the clock hours tab and click print.

If you are renewing a Professional Leadership Certificate (Administrative Certificate), you must click on the PLU tab (Local PLUs) and click print. Click on the ACLD PLU tab and click print. You must print both PLUs and ACLD PLUs.

*\*Make sure all clock hours or PLUs listed on your printed transcript are during the valid certificate renewal dates.*

